# **UK Mail Sustainability Policy**

UK Mail is committed to promoting sustainability. Concern for the environment and promoting a broader sustainability agenda are integral to UK Mail's operational activities and the management of the organisation. We aim to follow and to promote good sustainability practice, to reduce the environmental impacts of all our activities and to help our clients; partners and suppliers do the same. Our Sustainability Policy statement is in support of our Environmental Policy.

# **Front Line Operations**

- Reduce distance travelled by our line haul fleet via effective route planning and optimisation of vehicle fill
- Purchase office paper, packaging material and other operational consumables produced from sustainable sources
- Reduce our fossil fuel reliant mechanical handling fleet and continue to explore alternatives to fossil fuels
- Review opportunities from emerging technologies for example reduced consumption of fuels through reduction of rolling and aero resistance

#### Waste

- Minimise our use of paper and other office consumables
- Promote the 3 R approach Reduce, Reuse, Recycle
- · Wherever possible use rechargeable batteries and recycle non-rechargeable batteries
- Ensure that timber furniture and any other timber products are recycled or are from well managed, sustainable sources and are Forest Stewardship Council (FSC) certified

## **Energy**

- Reduce the energy consumption of office and operational equipment by purchasing energy efficient equipment and good housekeeping
- Purchase electricity from a supplier committed to renewable energy. Seek to maximise the proportion from renewable energy sources, whilst also supporting investment in new renewable energy schemes

## **Support Operations**

- Reduce annual car mileage and increase fuel efficiency
- Replace company cars with more efficient models as they become due for replacement
- Promote alternative travel habits cycle to work scheme, car sharing scheme, local public transport schemes
- Use teleconferencing, video conferencing or web cams
- Reduce the need for our staff to travel by supporting alternative working arrangements
- Issues documents electronically wherever possible

### Monitoring and reporting

Our Sustainability Policy will be communicated to our business as a whole. The effectiveness of the Policy will be monitored annually and reviewed by the Corporate Responsibility Steering Committee which is led by our Group Finance Director.



